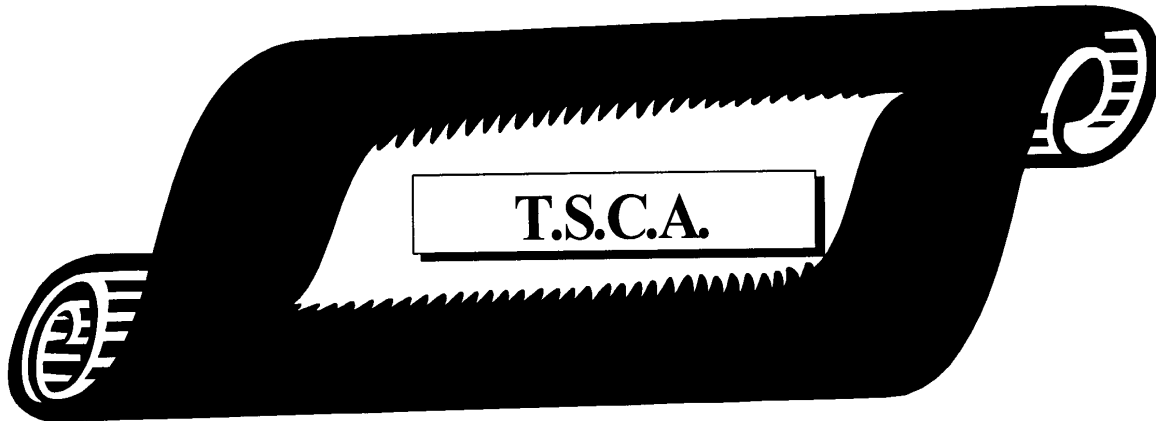


# **BY-LAWS (REVISED 2015)**



## **ARTICLE I**

The name of this organization is Tennessee Saddle Clubs Association. (T.S.C.A.)

## **ARTICLE II**

### **PURPOSES AND OBJECTIVES**

- Section 1. To promote and cultivate cooperation and friendly relationship within and between the Saddle Clubs throughout this State and elsewhere.
- Section 2. To foster legislation for the benefit of the members and oppose legislation detrimental to the success of their organizations.
- Section 3. To hold a four day show annually, which is; Thursday, Friday, Saturday and Sunday of Labor Day weekend and to adopt and enforce a uniform set of rules to be used in judging all contests conducted and/or sponsored by members of this association.
- Section 4. To establish a calendar of dates for all riding events to be held during the year by members of this association.
- Section 5. To properly publicize the activities of members of this association, and in doing so, to stimulate and increase interest in the recreational possibilities in the State of Tennessee.
- Section 6. To promote the blood stock, health, bodily or mental health of horses of any and all breeds, particularly those which families may engage in showing in any manner.
- Section 7. The Charter can be changed from Non-Profit to Charitable.

## **ARTICLE III**

### **MEMBERSHIP**

- Section 1. Active membership in this association shall be granted to all incorporated Saddle Clubs upon payment of the annual dues, and arena verification. The participation in activities of the association shall be restricted

to members only. A Saddle Club must be incorporated in order to become a member of the Tennessee Saddle Clubs Association, and must furnish a Photostat copy of their Tennessee State Charter to the T.S.C.A. Executive Secretary at the time of admission. Membership has to be paid by April 1<sup>st</sup> to be eligible to participate at the State Meet.(Revised 2012). After January 31<sup>st</sup> there is a \$10 penalty to the \$100 T.S.C.A. dues.

Section 2. Individual members shall automatically become affiliated with the T.S.C.A. upon affiliation of their respective clubs with the T.S.C.A.

Section 3. Each club shall present to the T.S.C.A. Executive Secretary, in writing, a complete list of all officers and delegates, including addresses, phone numbers, e-mail addresses and detailed directions to their club arena when they join the T.S.C.A (Revised 2012).

Section 4. A Bona-fide Member only will be allowed to show in the State Show. If a club is protested and found guilty, the club will not be allowed to participate in any events of the state show or remaining events of the State Show and would lose any and all points accumulated toward any High Point Trophy. Bona-fide member will be defined as; a dues paid member who participates regularly at their club. All Bona-fide dues paid members who ride in the State Show must have competed in that event a minimum of three (3) separate point shows. English Classes are an exception to riding three (3) times in each English event since the classes are similar, but the member must ride in three (3) separate point shows. If the classes are offered by the club the member must ride in 3 separate point shows in that class to qualify for state show. Only these members are eligible to represent their club at the State Show. (Revised 2015) If a club member protests that a Rider is not a Bona-fide member then, if proven, the protested Rider only would be banned from the rest of the events. A list of club members and points are to be sent to the Show Coordinator when entries are sent in by August 15, and may be picked up, at the State Meet by the club secretaries when their last rider has competed. (Revised 2013) Other exceptions to be considered by the Executive Board.

Section 5. A Bona-fide Club will have grounds with an enclosed arena (no larger than 200 feet by 500 feet area) which is suitable for running any of the speed events as well as Pleasure Classes. Clubs are to offer events in which it will have representation of no more than five (5) contestants per event at the State Show, (except English Classes, which are similar so do not all have to be offered. Just English Pleasure type and Racking class for those wishing to participate.) If two clubs are using the same grounds, each club must meet at different times and points may not be issued to two clubs during the same riding time. Points are to be awarded to the top five (5) places in each class (if five (5) qualified riders) and no double points for one show. A club must meet at a designated location and time at least once a month for at least a four (4) month period, on a predetermined day or night, and open to the public for membership. (Revised 2012). In case of inclement weather conditions and cannot ride, the club must notify the President or Executive Secretary of the T.S.C.A. on that date. If your club has met their one ride night requirement for that month it is not necessary to notify the T.S.C.A. Officers. (Revised 2012). A listing of all dates for predetermined show dates and times for a four (4) month period must be mailed to the Executive Secretary postmarked 30 days before your club rides but no later than April 1<sup>st</sup>. Fall clubs must comply also with the postmarked date 30 days before but no later than October 1<sup>st</sup>. A list of all saddle club members with their addresses and phone numbers must be mailed to the Show Coordinator no later than May 15<sup>th</sup>, Fall Clubs no later than October 31<sup>st</sup>. (Revised 2013).

## **ARTICLE IV**

### **MEETINGS**

Section 1. The regular annual meeting of the Board of Directors shall be held in January and February of each year at such time and place as may be fixed by the officers of the T.S.C.A. for the purpose of transacting such

business that may come before the board. One vote per club. One Director can vote for only one club at meetings.

- Section 2. The By-Laws may be amended only at the February meeting of the Board of Directors by a two thirds vote.
- Section 3. A meeting of the Board of Directors shall be held at least one month prior to the state show and two months after the state show.
- Section 4. At the meeting following the state show will be the election of officers.
- Section 5. Special meetings of the Board of Directors may be called by the direction of the Association President, or by the Executive Board, or by two-thirds of the Directors, for the time being in office.
- Section 6. Ten days written notice shall be mailed prior to each meeting to the presidents of each member club, at their post office address as it appears in the records of the T.S.C.A.
- Section 7. Directors present shall constitute a quorum for the transaction of business at any Board of Directors meeting.
- Section 8. Robert Rules of Order shall govern the Association in all its proceedings and the action of its Officers and Directors, except there shall be no previous question.

## **ARTICLE V**

### **OFFICERS AND DIRECTORS**

- Section 1. The officers of the association shall be elected from the membership and shall consist of President, First Vice-President, Second Vice-President, Executive Secretary, Show Coordinator, Treasurer, and Historian Chairperson.(Revised 2013)
- Section 2. The President, First Vice-President, and Second Vice-President, can serve two (2) consecutive terms in the same office. (Revised 2013)
- Section 3. The Executive Board shall consist of President, First Vice-President, Second Vice-President, Executive Secretary, Show Coordinator, Treasurer, Past President, and the Historian Chairperson. (Revised 2013) The Executive Board shall be without vote at the Board of Directors meetings unless they are the delegated Director from their member Club.
- Section 4. Officers and Directors, Executive Secretary, Show Coordinator, Hired Show Secretaries, and other personnel can serve with compensation. (revised 2013)
- Section 5. There shall also be a five (5) member Board of Trustees. The Board of Trustees will consist of a one five year term member, one four year term member, one three year term member, one two year member, and one one year member. These positions will be held without compensation. The five year member will be the Past President. To remain on the Board of Trustees, each member must attend 3 of the 4 meetings held by the T.S.C.A. each year. (Revised 2014) Any vacancies will be selected by the Executive Board and Board of Trustees and it will be for the one year term. (Revised 2013)

## **ARTICLE VI**

### **DUTIES OF OFFICERS AND DIRECTORS**

- Section 1. The general supervision and direction of the affairs of the T.S.C.A. between regular meetings shall be vested in the Executive Board and they shall audit the Treasurer's books, and may fill any and all

vacancies which may occur among the officers and other positions compensated or non-compensated, and to carry on regular business.

- Section 2. The President shall preside at all meetings of the T.S.C.A. and meetings of the Board of Directors, and shall perform all duties of the office. The President shall have the power to appoint such committees as may be deemed necessary. The First Vice-President shall act for the President in their absence, and shall chair the Rules & Regulation Committee. The Second Vice-President shall act for the First Vice-President in their absence and to be caretaker of all equipment of T.S.C.A.
- Section 3. The Duties of the Hired Show Secretaries, Show Coordinator and Executive Secretary shall be vested by the Executive Board. (Revised 2013)
- Section 4. The Duties of the Treasurer shall be to keep a record and have charge and custody of all funds. The Treasurer shall report upon the financial affairs of the T.S.C.A. when requested. The Treasurer shall deliver all funds and records to their successor at the annual meetings, or at the instructions of the Executive Board. All money of the T.S.C.A. shall be handled by the treasurer and deposited in a bank designated by the Executive Board, and all checks shall be signed by the Treasurer and countersigned by the President.
- Section 5. The Duties of the Historian shall be to keep the records of the T.S.C.A. and other related items.
- Section 6: The Duties of the Board of Trustees is to oversee the excess spending and may be called upon to assist the Executive Board. (Revised 2013)
- Section 7: The Executive Board and/or the Board of Directors shall enforce the By-Laws, and the activities of the T.S.C.A.

## **ARTICLE VII**

### **ANNUAL SHOW & HOST CLUB**

- Section 1. The selection of the Host Club will be from the Seniority list of clubs starting with the last club that hosted the show in sequence to the next Club that accepts the role as Host Club. If there is no Club selected then the Board of Directors of the T.S.C.A. will become the Host Club.

## **ARTICLE VII**

### **COMMITTEES**

#### **Standing Committees**

##### **Section 1. Rules & Regulations Committee**

The Rules & Regulations Committee shall be chaired by the First Vice-President, who votes only in case of a tie.

- Section 1A. Each member club to appoint one of its delegates in January to serve during the calendar year at all activities of T.S.C.A.
- (a) Clubs may replace delegates at any time, but must notify T.S.C.A. Secretary in writing of replacement.
  - (b) Each club shall provide the name, address, and telephone number of their delegates on the Rules & Regulation Committee, and their designated Alternate delegates, to the chairperson of this committee, and to the T.S.C.A. secretary.
- Section 1B. All Rules & Regulations shall be approved by the Board of Directors prior to April 1<sup>st</sup> of each year, and are not subject to change after that date. Should the Board of Directors for any reason, fail to act on or before April 1<sup>st</sup>, then those Rules & Regulations in effect at that time will prevail.

Section 1C. This committee shall meet whenever it is deemed necessary by the T.S.C.A. President, or by the chairperson of this committee.

**Section 2. Finance & Budget Committee**

Section 2A. The Finance Committee shall be the Executive Board and the Board of Trustees. (Revised 2013)

Section 2B. All Finance & Budget Committee recommendations shall be approved by the Board of Directors prior to April 1<sup>st</sup> of each year.

Section 2C. This committee shall meet whenever it deemed necessary by the Chairperson of the Committee (Treasurer) or T.S.C.A. President.

**Section 3. Policy Committee**

Section 3A. The Policy Committee shall be the Executive Board.

Section 3B. All Policy Committee recommendations shall be approved by the Board of Directors prior to April 1<sup>st</sup> of each year.

Section 3C. This committee shall meet whenever it deemed necessary by the Chairperson of the Committee or T.S.C.A. President.

All Standing Committees shall be an appendage to the By-Laws.

**Ad Hoc Committees**

**Section 4. Grant Committee**

Section 4A. The Grant Committee shall be the Executive Board.

Section 4B. All Grant Committee recommendations shall be approved by the Board of Directors prior to April 1<sup>st</sup> of each year.

Section 4C. This committee shall meet whenever it deemed necessary by the Chairperson of the Committee or T.S.C.A. President.